

REQUESTS FOR QUALIFICATIONS/PROPOSALS

Pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq., the Borough of Carteret is hereby requesting proposals through a fair and open process for the award of contracts for the following “Professional Services” for the 2020 calendar year. In submitting your response to any applicable RFQ hereby requested, please also be advised that your response must also be available for utilization by any Borough Agency, Board, Commission or affiliated non-profit corporation:

1. Municipal Auditor
2. Bond Counsel
3. Tax Counsel
4. Labor Counsel
5. Special Redevelopment Counsel
6. Architectural Services
7. Financial Advisor
8. Special Legal Counsel – Miscellaneous Matters and/or Litigation
9. Zoning/Planning Counsel
10. Special Auditing Services
11. General Consulting Engineer
12. General Planning Services
13. Surveying Services
14. Risk Manager
15. Sewer/Wastewater Consulting Engineer
16. Realtor Commercial/Residential
17. Auditing/Special Auditing
18. Special Redevelopment Planning Services
19. Appraisal Services
20. Environmental Engineering Services
21. Environmental Counsel
22. Professional Real Estate Title Services
23. Consulting Engineer - Special Projects
24. Consulting Engineer – Special Projects/Environmental
25. Special Redevelopment Counsel w/ Experience in Negotiating & Implementing Public/Private Partnerships
26. Special Environmental Legal Counsel - Misc. Matters & Litigation
27. Construction Management Administration/Services for Various Capital Improvement and Redevelopment Projects

You are hereby requested to submit a proposal to provide the respective professional services which provides the Mayor and Council with information to evaluate your firm with regard to the following factors:

- A) Experience and reputation in the field.
- B) Knowledge of the subject matter.
- C) Availability to attend all required meetings.
- D) Availability of personnel, facilities, equipment and other resources to provide such services.
- E) Qualifications and experience of personnel and organization including a list and status of major projects.

- F) Any other factors your firm wishes the Mayor and Council to consider in evaluating the firm's ability to perform the respective professional services requested by the Borough.

When submitting your response to this Request for Qualifications/Proposals (RFQ/P), please identify which positions you wish to be considered for. Please submit two (2) original copies and one (1) digital copy on flash drive or CD.

Pursuant to N.J.S.A. 40A:11-23c, addenda may be issued for proposals.

It is the sole responsibility of the person submitting the bid to be knowledgeable of all addenda related to this procurement. If bidders obtain a Bid/RFP/RFQ from the website, it is the responsibility of the person submitting the bid to check prior to the bid opening to see if addenda have been issued. Copies of addenda or notice of same will be made available on the Borough website- www.carteret.net

ALL PROPOSALS MUST BE SUBMITTED TO THE BOROUGH CLERK'S OFFICE ON OR BEFORE FRIDAY, JANUARY 10, 2020 AT 10:00 A.M. AT WHICH TIME THEY WILL BE OPENED AND READ ALOUD BY THE CLERK OR HER DESIGNEE. QUALIFICATIONS WILL BE REVIEWED AND DETERMINATION MADE THEREAFTER BY THE BOROUGH COUNCIL FOR APPOINTMENT, AND/OR AWARD, OF QUALIFIED CANDIDATES TO SERVE IN THE RESPECTIVE CAPACITY FOR THE BOROUGH OF CARTERET.

Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27-1 et seq., Affirmative Action requirements, N.J.S.A. 19:44A-20.4 et seq., P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51

Please be advised that all proposals shall be evaluated by the Borough Council on the basis of that which is the most advantageous to the Borough, taking into consideration the above factors. Please be further advised that the Borough reserves the right to reject all of the proposals submitted. The Borough Council reserves the right to reject any or all proposals in whole or in part and to waive such informalities as may be permitted by law.

Posted: December 3, 2019