

REQUEST FOR PROPOSALS

FOR

FOOD AND BEVERAGE CONCESSIONS

FOR

CARTERET PERFORMING ARTS & EVENTS CENTER

ISSUE DATE: March 13, 2020

DUE DATE: April 10, 2020

ISSUED BY:

CARTERET BUSINESS PARTNERSHIP

COUNTY OF MIDDLESEX, NEW JERSEY

**CARTERET BUSINESS PARTNERSHIP
BOROUGH OF CARTERET, MIDDLESEX COUNTY**

**NOTICE FOR
REQUEST FOR PROPOSALS
FOR
FOOD AND BEVERAGE CONCESSIONS**

Notice is hereby given that the Carteret Business Partnership (the “**CBP**”) is seeking proposals from qualified individuals and firms to provide food, beverage and catering services for the Carteret Performing Arts and Events Center (“**CPAC**”) located in the Borough of Carteret (the “**Borough**”) for a five (5) year term. The intent of this Request for Proposals (“**RFP**”) is to select an individual or firm to provide these services.

Sealed proposals for the services (the “**Proposal**”) will be received by CBP on **April 10, 2020 at 3:00 p.m.** prevailing time (the “**Submission Date**”), addressed to Diana St. John, Director of Community Development (the “**Project Representative**”) at 61 Cooke Avenue, Carteret, New Jersey 07008.

Proposals for these Services will be received by mail or delivery service up until the date and time indicated above. CBP will not be responsible for packages not arriving at the time and place designated, irrespective of the date and time the package was mailed, posted or left with a delivery service. Respondent assumes any and all risk of late delivery of its Proposal. Proposals not received on time will be returned to Respondent unopened.

Specifications and Instructions to Respondents and Proposal Forms may be obtained from the Project Representative via an email request to stjohnd@carteret.net. Proposals shall be submitted on the Proposal Forms provided in the manner designated therein and submitted to the Project Representative. Proposals shall be clearly marked on the outside “**SEALED PROPOSAL: CPAC FOOD AND BEVERAGE SERVICES**”.

All questions regarding the RFP must be submitted via email request to the Project Representative prior to **March 27, 2020**.

Proposals will be evaluated in accordance with N.J.S.A. 40A:11-4.1 et seq. by a selection committee appointed by the CBP (the “**Selection Committee**”). The Selection Committee will review each Proposal, and may, if necessary, conduct interviews with one or more of the Respondents as part of the final selection process. Respondents are required to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27.

Proposals may not be modified after submittal. Proposals may not be withdrawn within sixty (60) days after submission of same.

CBP will award a contract for the Services or reject all Proposals within sixty (60) days of receipt of the Proposals unless otherwise agreed by the parties.

CBP reserves the right to reject any or all Proposals or to waive any informalities in any Proposal received and to accept the Proposal which in its judgment, will best serve the interest of CBP.

