Borough of Carteret

Reorganization Meeting

of the 116th Borough Council

Tuesday
January 5th, 2021
6:00 p.m.

Due to the COVID-19 Pandemic and the need to Social Distance while avoiding public assembly, the meeting will be held via teleconference, at 6:00 p.m. remotely.

The Honorable Daniel J. Reiman
Mayor

Carmela Pogorzelski
Municipal Clerk

ORDER OF BUSINESS

1. **ROLL CALL 2021 BOROUGH COUNCIL & COUNCIL ELECT:**

Councilmember	Vincent Bellino
"	Jorge Diaz
"	Dennis DiMascio
"	Ajmar Johal
"	Randy Krum
"	Susan Naples

2. **PLEDGE OF ALLEGIANCE – Council President**

3. **STATEMENT OF MEETING NOTICE:** Notice was sent to the Home News Tribune, the Star Ledger, posted on the Borough's website, bulletin board and the doors of the Memorial Municipal Building on December 18, 2020. Notice was published in the Home News Tribune and the Star Ledger on December 23, 2020. All items being voted on tonight were posted on the Borough's website, www.carteret.net prior to tonight's meeting.

4a. NOMINATION and ELECTION - 2021 Borough Council President

4b. OATH OF OFFICE:
Council President, Vincent Bellino

5. **ADOPTION OF 2021 RULES OF BOROUGH COUNCIL.**

6. **PUBLIC PORTIONS ON RESOLUTIONS/ AGENDA ITEMS AND NEW BUSINESS:**
Three (3) minutes per person.

7. **MEETING CLOSED TO PUBLIC.**

8. RESOLUTIONS:

1. **#21-1** Designating Official to Issue Certificates as to Liability for Assessments for Municipal Improvements.
2. **#21-2** Designating Official to Issue Tax Searches for the Borough of Carteret.
3. **#21-3** Designating Official Newspapers of the Borough of Carteret.
4. **#21-4** Designating Official Depositories of the Borough of Carteret.
5. **#21-5** Fixing Rate of Interest to be Charged on Delinquent Taxes and Assessments.
6. **#21-6** Establishing a Petty-Cash Fund for the Borough of Carteret Pursuant to N.J.S.A. 40A:5-21.
7. **#21-7** Providing for a Temporary Budget for the Year 2021 Pursuant to N.J.S.A. 40A:4-19.
8. **#21-8** Authorizing the Mayor to Execute any and all Grants, Agreements, Donations/Endowments on Behalf of the Borough.
9. **#21-9** Introduction of the 2021 SID I Budget.
10. **#21-10** Introduction of the 2021 SID II Budget.

9. ADJOURNMENT.

2021

RULES OF THE BOROUGH COUNCIL
BOROUGH OF CARTERET

ARTICLE I

The deliberations of the Council shall be governed by "Robert's Rules of Order".

ARTICLE II

MAYOR

SECTION 1. The Mayor shall preside over the deliberations of the Council and shall conduct the meetings thereof. He shall see that the laws of the State and the ordinances of the Borough are faithfully executed and followed. He shall recommend to the Council such ordinances, resolutions or actions that he shall deem necessary or expedient and in the best interest and the welfare of the Borough. He shall maintain peace and good order and have power to suppress all tumultuous assemblies in the Borough. The Mayor shall oversee the daily departmental and agency responsibility of the Borough. He shall approve or veto all expenditures made by the Council and/or departments. In his absence this duty shall be assumed by the Council President. (See R.S. 40:87 et seq. and 40:88-1). In addition to the Council President, there shall also be a Council Vice President, who shall assume the duties in the absence of the Council President.

SECTION 2. He shall, on all occasions preserve the strictest order decorum, and he/she shall cause the removal of all persons who interrupt the orderly proceedings of the Council.

SECTION 3. He shall decide all questions of order.

SECTION 4. In the absence of the Mayor, or if he is unable to perform his duties, the Council President (or, in his inability to act, the Councilmember having the longest term as such in consecutive years) shall act as Mayor, as provided by Statute. (See R.S.40A:60-3).

ARTICLE III

BOROUGH CLERK

SECTION 1. The Clerk shall perform the duties enjoined upon him/her by revised Statutes of New Jersey and these By-Laws. (See R.S. 40A:9-133 et seq.).

SECTION 2. He/she shall keep the minutes and ordinance books properly and fully indexed and shall perform all the duties usually devolving upon such officer; and in addition, such other duties or services as the Mayor or Council may direct.

SECTION 3. He/she and/or the Deputy or Assistant Clerk shall be the liaison officer between the Civil Service Commission and the Borough of Carteret.

ARTICLE IV

MEETINGS

SECTION 1. The Council shall hold an annual meeting on the first Sunday of January at Eleven-Thirty O'CLOCK or, during the first seven days of January in any year (See R.S. 40A:60-3 and 40A:60-5) in the Council Chambers at the Memorial Municipal Building or such place as designated by the Mayor.

SECTION 2. That at the aforesaid meeting the Council shall fix the time and place for holding regular meetings during the ensuing year, which time and place shall be as set forth in the annual notice published by the Borough Clerk pursuant to the Open Public Meetings Act and which shall include at least one Regular Meeting to be held each month at 6:00 P.M., at the Memorial Municipal Building, 61 Cooke Avenue, Carteret, New Jersey. The public shall receive due notice of the meetings pursuant to the "Open Public Meetings Act".

SECTION 3. At the annual meeting, the Mayor will appoint with advice and consent of Council one of its members as Council President to serve for the calendar year. (See R.S. 40A:60-3).

SECTION 4. The Mayor shall, when necessary, call special meetings of the Council, in case of his neglect or refusal, and four members of the Council may call such meetings at such time and place in such Borough as they may designate, and in all cases of special meetings reasonable advance notice considered to be of forty-eight hours except in case of emergency shall be given in person to all members of the Council, or left at their place of residence. (See R.S. 10:4-6).

SECTION 5. As provided for in the annual notice, preceding every regular Council Meeting the Council shall hold an Agenda Meeting at the Memorial Municipal Building at 6:00 P.M.. This shall be known as the official Agenda Meeting. At this meeting the agenda of that week's regular Council Meeting shall be planned. Resolutions, ordinances or other items of business being proposed by a Standing Committee or member of the Council shall be considered by the whole Council. If the majority of the Council agrees to put the proposal on the agenda for the business meeting, it shall then be turned over to the Borough Attorney to be put in its proper legal form. The Council shall be polled in alphabetic order to determine if any new business will be proposed and the nature of its subject matter. Any business not placed on the agenda shall be out of order and prohibited. Where, however, the majority of the Council present at a regular, special or adjourned meeting of the Council approve the matter not previously listed on the agenda, such matter may then be considered. The public shall receive due notice of the agenda meetings pursuant to the "Open Public Meetings Act". A portion of every meeting conducted pursuant to the Open Public Meetings Act shall be set aside for public comment. The public will be permitted to speak on any issue of concern as it relates to any federal, state, county, school, municipal or local authority matter. No one may be allowed more than three (3) minutes when addressing the Council, and the public comment period on any matter before the Governing Body shall not extend beyond thirty (30) minutes. The Borough Clerk is hereby authorized to schedule the public comment period within the order of business for any agenda and/or special meeting as she/he shall determine in consultation with the Mayor and Council.

SECTION 6. A quorum shall be provided by the Revised Statutes of New Jersey, viz.; three Councilmembers and the Mayor, and in the absence of the Mayor, four Councilmembers (See R.S. 40:88-1).

SECTION 7. If no quorum be present at any meeting, those assembled shall have the power and are hereby authorized to set a new meeting date, and then adjourn.

SECTION 8. The following order of business shall be observed viz.:

1. Call the roll
2. Moment of silent prayer
3. Pledge of Allegiance
4. Approval of minutes
5. Introduction of Ordinances
6. Public Portion on Resolutions and other Agenda items

7. Introduction of Resolutions
8. Payment of Bills
9. Presentation of communications, petition, etc.
10. Reports of committees and department heads (limited to 5 minutes per meeting)
11. Greeting of public and invitation of discussion and new business only
12. Adjournment

SECTION 8.1. Any member of the public wishing to address the Governing Body during the public discussion portion of a meeting must request to do so by registering ("signing in") with the Borough Clerk in the official Borough log book. Registration is to include name, address, phone number, topic or purpose of discussion, and shall be done prior to the start of the Public Portion.

SECTION 9. The public shall be afforded the opportunity to speak on the contents of the proposed resolutions or any other business or concerns. The public shall not be allowed to address the Council while they are taking action on the resolutions. No one may be allowed more than three (3) minutes when addressing the Council, and the public comment period shall not extend beyond thirty (30) minutes.

SECTION 9.1. The Council may take action on the proposed resolutions either as individual resolutions, or grouped together as a block of resolutions pursuant to a consent agenda. Any vote cast by a respective Councilmember on the proposed resolutions comprising the consent agenda will be recorded as that Councilmember's vote upon each resolution so listed on the consent agenda unless noted otherwise.

SECTION 10. Reports of committees shall be presented by alphabetic order of the members of Council.

SECTION 11. During the public discussion portion of a Council Meeting, each person recognized by the Chair shall be permitted to discuss matters of public concern at said meeting limiting their speaking to three (3) minutes per person, and the public comment period shall not extend beyond thirty (30) minutes.

SECTION 12. The aforesaid order of business at any meeting may be changed by the Mayor or a majority vote of the members of the Council present at such meeting.

SECTION 13. Except as otherwise required by the Statutes, or specially provided in the By-Laws, all action of the Council shall be by a majority vote of those present.

SECTION 14. Upon demand of one member of the Council, or when ordered by the Mayor or when directed by Statute, a roll call vote shall be taken and the yeas and nays entered in the minutes of the meeting.

SECTION 15. For all Council Meetings, members of the Governing Body, Officers and Officials of the Borough shall be dressed in a professional and businesslike manner. At the Council's Agenda Meetings, male Councilmembers shall wear either a necktie or a jacket. At the Council's Regular Meetings, male Councilmembers shall wear a necktie and a jacket. Female Councilmembers shall dress in a similarly appropriate manner. No jeans or slacks made of denim material shall be worn to any Council Meeting. This Dress Code shall be applicable to all Borough Boards and Commissions.

ARTICLE V

STANDING COMMITTEES

SECTION 1. The Mayor shall name all committees with such appointment subject to the concurrence of a majority of the Council. The Mayor shall see that all matters referred to the committees are acted upon and reported promptly. Should a majority of the Council not concur in the appointment by the Mayor or any Councilmembers to any committee, a majority of the members of said Council are hereby empowered to make such appointment.

SECTION 2. The following Standing Committees of the Council consisting of three Councilmembers, with the first named Councilmember to act as Chairperson shall be proposed at the annual Meeting, viz.:

1. Buildings and Grounds
2. Finance and Administration
3. Fire & Domestic Preparedness
4. Parks and Recreation/Public Property
5. Police & Public Safety
6. Public Works
7. Board of Education Liaison

Committee members shall meet and/or consult during the first and fourth weeks of each month as the need arises in order to conduct their respective committee business. They also shall coordinate their common efforts, so as to adhere to requirements of all local Ordinances and Resolutions, as well as purchasing practices and procedures for the benefit of the Borough. A Councilmember at the discretion of the Mayor with consent of the Council may head one or more committees.

SECTION 3. In addition to other responsibilities, the Standing Committees shall perform the following functions:

1. DEPARTMENT OF BUILDINGS AND GROUNDS:
   This committee shall be responsible for the proper maintenance and janitorial service of all Borough owned buildings.

2. FINANCE AND ADMINISTRATION:
   The primary function of this committee is to assist the Mayor and Council in the preparation of the annual budget to be prepared on or before February 15, of each year as well as providing assistance for the proper coordination of purchasing functions and needs of the departments and agencies which the Standing Committee of the Borough represents.

   This committee shall be responsible for the personnel and equipment of the offices of the Borough Clerk, Assessor, Collection-Treasurer, Building Inspector, Engineer, Auditor, Attorney, and Senior Citizen Transportation.

3. FIRE & DOMESTIC PREPAREDNESS:
   This Committee shall be responsible for the personnel and equipment of the Fire Department, including all fire houses.

4. PARKS AND RECREATION/PUBLIC PROPERTY:
   This Committee shall be responsible for the personnel and equipment of the parks, playgrounds, senior citizens' transportation and all recreation activities.

   This Committee shall also be responsible for the implementation and administration of the Shade Tree Program.

5. POLICE & PUBLIC SAFETY:
   This Committee shall be responsible for the personnel and equipment of the Police Department and facility.

6. PUBLIC WORKS:
   This Committee shall be responsible for the personnel and equipment of the Streets and Roads Department, Central Vehicle Maintenance, Recycling Department, Sewerage Department, including street cleaning and the borough dump.

7. BOARD OF EDUCATION LIAISON:
   This Committee shall be responsible for communicating and sharing pertinent information with the Board of Education.

SECTION 4. Standing Committees are appointed to expedite and facilitate the work of the Council, but only within statutory, Borough Ordinance and Rules of Council limits as the entire Council is held responsible for any or all of its acts.

SECTION 5. A Standing Committee shall:

1. Plan, study and control within budgetary and statutory limitations; carry on the routine activities for which it has primary responsibility.

2. Perform such acts as may be assigned to it by the Council.

3. Report and make recommendation to the Council regarding its responsibilities and activities.

SECTION 6. Special committees shall be appointed for purposes other than those included in the duties of the Standing Committees by a majority vote of the Council.

SECTION 7. The Chairperson of each Standing or Special Committee shall be prepared to report to the Council at each regular meeting on the principal activities and achievements of his/her Committee.

SECTION 8. All department heads in charge of Direct Supervision of Borough Employees, shall prepare and submit a monthly report on his/her department activities and achievements and a report on the conduct of his/her employees including sick leave, overtime and attendance. The report is to be submitted to the Mayor, Department Chairperson and the Municipal Clerk for proper filing.

ARTICLE VI

BILLS, CLAIMS & VOUCHERS

SECTION 1. All bills, vouchers, or claims against the Borough shall be in writing and certified by the vendor, fully itemized and on such forms as the Borough shall promulgate for that purpose through the Finance Department. As required by Statute, said forms shall be sworn to by the claimant before submission for approval and payment, verifying that the work or materials have been supplied, or services rendered, to the Borough, in accordance with specifications, plans or order. Borough Ordinance #05-67, et seq., sets forth the specific procedures in connection with bills, claims and vouchers, and the requirements thereto.

SECTION 2. Pursuant to the Borough's Purchasing Agent Ordinance, Resolution #89-300 and other formerly adopted resolutions of Council and State Statute, no vendor's request for payment, supplies or services rendered shall be honored unless properly completed. No Borough Officer, Official, Agency Head or any other Borough employee, may purchase any article, item, material, service or equipment for use by the Borough, except in accordance with the provisions contained in Borough Ordinance #05-67.

SECTION 3. The route of purchasing requisitions, purchase orders, vouchers, bills or claims to be paid by the Borough shall be in accordance with the Purchasing Agent Ordinance #05-67, et seq., which shall govern all purchasing within the Borough, and shall be the sole guide, subject to requirements of State Statute. The Finance Department, having confirmed compliance with the provisions of the Purchasing Ordinance, shall refer all verified bills, claims and vouchers recommended for payment to the Council. The Finance Department shall prepare a list of the total amount of the individual vouchers approved by each committee, and subsequently recommend for payment by the Financing Committee, according to budgetary appropriations. The Finance Department shall keep an accurate running total as to any appropriation for payment of any particular account or accounts, or for any particular services or supplies, so as to be available to provide this information readily. The Finance Department shall also maintain costs and/or a voucher trail as to all vouchers which have been paid and shall be paid. Authorization to draw checks and pay the amount of the approved vouchers by the Councilmembers shall be made by formal resolution of the Council, in compliance with applicable State Statute. The Chief Finance Officer may delegate the above duties/functions but in all cases shall be responsible for compliance.

SECTION 4. Corresponding vouchers, invoices, or bills shall accompany all checks drawn in payment thereof, when the said checks are presented to the Chief Financial Officer, Mayor and Borough Clerk for original and/or mechanical signatures.

SECTION 5. All bills, vouchers, invoices and paychecks shall be filed in a safe place in the Finance Department Office.

ARTICLE VII

AMENDMENTS

SECTION 1. The Mayor may propose amendments to these By-Laws at any Regular Meeting. If the proposed amendments are listed on the formal agenda, a vote on said amendments may take place during that meeting. If not so listed, the proposed amendments may be listed for discussion at the next regularly scheduled Council Meeting; the proposed amendments may then be voted upon at the next subsequently scheduled Regular Council Meeting. Any proposed amendments to these By-Laws must be approved by a 2/3 vote of the full membership of the Governing Body.

ARTICLE VIII

ADOPTION AND TERM

SECTION 1. The By-Laws shall be adopted by a resolution of Council concurred in by a majority of the Members of Council and approved by the Mayor. The By-Laws shall become effective immediately after adoption and shall remain in effect for no longer than December 31st of the calendar year in which the By-Laws were adopted.

ARTICLE IX

SECTION 1. Any Borough Employee violating any of these rules shall be subjected to disciplinary proceedings and may be suspended or removed.

ARTICLE X

All Department Heads and Supervisors shall The Borough Engineer, Borough Attorney, Borough Collector-Treasurer, Borough Auditor, Business Administrator and Police Director shall submit the following written reports to the Mayor and to the members of Council:

1. A monthly report summarizing the progress of all matters being handled or worked upon by each. This is a monthly "Progress Report" to be submitted prior to the first meeting of the next month.

2. Project or Case Report - Reports that will give in detail all facts about the projects or cases completed by either or both the Borough Attorney, Borough Engineer, Borough Auditor, Business Administrator and Police Director, to be presented before the meeting next following the completion of the case or project.

3. Special Reports - To deal with any special information the Borough Council may need to be informed on any new case or project of either the Attorney, Engineer, Collector-Treasurer, or Auditor. To be presented as soon as needed and requested by majority vote of Borough Council.

4. Year End Reports - These will summarize work for the year by the Borough Attorney, Borough Engineer, Borough Auditor, Business Administrator and Police Director. They will be presented to the Mayor and Councilmembers prior to the first regular meeting of the Council in the next succeeding year. They will serve to acquaint new officials with prior and continuing activities of the Borough Attorney, Borough Auditor, Borough Engineer, Business Administrator and Police Director.

#21-1

DESIGNATING OFFICIAL TO ISSUE CERTIFICATES AS TO LIABILITY FOR ASSESSMENTS FOR MUNICIPAL IMPROVEMENTS

BE IT AND IT IS HEREBY RESOLVED by the Mayor and Council of the Borough of Carteret, County of Middlesex and State of New Jersey that Carmela Pogorzelski, Municipal Clerk, be designated as the person to issue certificates as to liability for assessments for Municipal Improvements as provided by R.S. of New Jersey 1937, Title 54:5-18-3;

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

RESOLUTION #21-2

DESIGNATING OFFICIAL TO ISSUE TAX SEARCHES FOR THE BOROUGH OF CARTERET

BE IT AND IT IS HEREBY RESOLVED, by the Mayor and Council of the Borough of Carteret, County of Middlesex, State of New Jersey, that Patrick J. DeBlasio, Tax Collector, be designated as the proper official of the Borough of Carteret to make and issue official tax searches of the Borough of Carteret;

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

RESOLUTION #21-3

DESIGNATING OFFICIAL NEWSPAPERS OF THE BOROUGH OF CARTERET

BE IT AND IT IS HEREBY RESOLVED, by the Mayor and Council of the Borough of Carteret, County of Middlesex, State of New Jersey that

THE HOME NEWS TRIBUNE and THE STAR-LEDGER

be and are hereby designated as the official newspapers of the Borough of Carteret;

BE IT FURTHER RESOLVED, that his resolution shall take effect immediately.

RESOLUTION #21-4

DESIGNATING OFFICIAL DEPOSITORIES OF THE BOROUGH OF CARTERET

BE IT AND IT IS HEREBY RESOLVED, by the Mayor and Council of the Borough of Carteret, County of Middlesex, State of New Jersey, that the

MBIA-MUNICIPAL INVESTORS SERVICE CORP.
NEW JERSEY ABRITRAGE REBATE MANAGEMENT PROGRAM
STATE OF NEW JERSEY - CASH MANAGEMENT FUND
BANK OF AMERICA
WELLS FARGO BANK
CAPITAL ONE
INVESTOR'S BANK
VALLEY NATIONAL BANK
UNITY BANK
BANK OF NEW YORK
UNITED ROOSEVELT BANK
AMBOY NATIONAL BANK
TD BANK
MID STATE CREDIT UNION
ALLEGIANCE COMMUNITY BANK
BAYONNE COMMUNITY BANK

be and hereby are designated as the official depositories of the Borough of Carteret and that checks for payment of money upon said official depositories, be signed on behalf of the Borough of Carteret by the Mayor, Borough Treasurer and Municipal Clerk; Furthermore, and/or his or her designee, the Deputy Treasurer, are directed to provide quarterly reports and guidance on cash accounts, Certificates of Deposit and interest rates held at the above mentioned depositories.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

RESOLUTION #21-5

FIXING RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES AND ASSESSMENTS

WHEREAS, N.J.S.A. 54:4-67 permits the Governing Body of each municipality to fix the rate of interest to be charged for non-payment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, N.J.S.A.54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first $1,500.00 of the delinquency and 18% per annum on any amount in excess of $1,500.00 and allows an additional penalty of 6% to be collected against a delinquency in excess of $10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year;

WHEREAS, N.J.S.A. 40A:5-17 allows for cancellation of property tax and sewer overpayments or delinquent amounts +/- $10.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Carteret, County of Middlesex, State of New Jersey as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first $1,500.00 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of $1,500.00 becoming delinquent after due date and if a delinquency is in excess of $10,000.00 and remains in arrears beyond December 31st, and additional penalty of 6% shall be charged against the delinquency.

2. Effective January 1, 2021, there will be a ten (10) day grace period of quarterly tax payments made by cash, check or money order.

3. Any payments not made in accordance with paragraph two (2) of this resolution shall be charged interest from the due date as set forth in paragraph one (1) of this resolution.

4. Tax Collector is hereby authorized to cancel overpayments or delinquent amounts +/- $10.00.

5. This resolution shall be published in its entirety in an official newspaper of the Borough of Carteret, and a certified copy shall be provided to the Tax Collector, Borough Attorney and Borough Auditor.

RESOLUTION #21-6

ESTABLISHING A PETTY-CASH FUND FOR THE BOROUGH OF CARTERET PURSUANT TO N.J.S.A. 40A:5-21

BE IT RESOLVED that pursuant to the provisions of N.J.S.A. 40A:5-21 a Petty Cash Fund be established for the Borough of Carteret upon final approval from the Division of Local Government Services; and

WHEREAS, said Petty Cash Fund will be maintained and accounted for by the Purchasing Department in the amount of $400.00; and

WHEREAS, the Custodian of said fund will be bonded with corporate surety in the amount of $1,000.00.

RESOLUTION #21-7

PROVIDING FOR A TEMPORARY BUDGET FOR THE YEAR 2021 PURSUANT TO N.J.S. 40A:4-19

WHEREAS, the Revised Statutes of New Jersey 40A:4-19 provides for the adoption of temporary appropriations for the period between the beginning of the Budget Year and the date of the adoption of the Local Budget for the Year 2021 for the purposes and amounts required;

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Mayor and Council of the Borough of Carteret, that the following temporary appropriations be made in the amounts and for the purposes herein set forth for the period between January 1st, 2021 and the adoption of the Local Budget for the Borough of Carteret, Middlesex County and State of New Jersey for the Fiscal Year of 2021:

A/C #	CURRENT FUND	Salaries & Wages	Other Expenses
20-110	Mayor and Council	$45,000.00	$4,000.00
20-120	unicipal Clerk	118,750.00	12,500.00
20-125	Collection of Taxes	55,000.00	6,250.00
20-130	Financial Administration	88,750.00	18,750.00
20-135	Annual Audit		8,250.00
20-150	Assessment of Taxes	37,000.00	13,750.00
20-155	Legal Services and Costs	50,000.00	125,000.00
20-165	Engineering Services & Costs	55,000.00	106,250.00
20-170	Community Development:	12,500.00	375.00
21-180	Planning Board	5,250.00	750.00
21-185	Zoning Board of Adjustment	5,000.00	375.00
21-189	Redevelopment Agency		50,000.00
21-190	Historical Society		1,250.00
21-191	Contributions to Port Authority		125,000.00
21-192	Central Jersey Arts Council		25,000.00
21-192	Special Improvement District		125,000.00
22-195	Building Inspector	70,000.00	6,750.00
23-210	Insurance & Surety Bond Premiums		441,350.00
23-215	Workman's Compensation Insurance		211,250.00
23-220	Medical-Surgical Insurance		1,262,500.00
23-225	Unemployment Compensation		17,500.00
25-241	School Crossing Guards		87,500.00
25-249	Police Dispatchers		115,000.00
25-250	Police	2,018,750.00	76,250.00
25-252	Emergency Management Services	2,250.00	2,500.00
25-254	Aid to Volunteer Fire Company		14,250.00
25-255	L.O.S.A.P Program Vol. Fire		2,500.00
25-261	Emergency Medical Services	91,250.00	17,500.00

25-265	Fire	685,000.00	125,250.00
25-266	Carteret Hazmat	44,000.00	22,750.00
25-275	Municipal Prosecutor	14,250.00	
26-290	Streets & Roads	181,250.00	85,000.00

A/C #	CURRENT FUND	Salaries & Wages	Other Expenses
26-290	Street Cleaning	45,000.00	375.00
26-305	Garbage & Trash		381,250.00
26-310	Public Building & Grounds	51,250.00	61,250.00
26-315	Municipal Garage	38,750.00	32,500.00
27-300	Board of Health		28,750.00
27-340	Dog Regulations		8,000.00
28-278	Senior Citizen Transportation	16,250.00	1,625.00
28-370	Recreation		21,250.00
28-372	Celebration of Public Events:		37,500.00
28-375	Parks & Playgrounds	162,500.00	62,500.00
28-380	Office of the Disabled	1,750.00	625.00
28-382	Special Recreation	3,500.00	2,875.00
29-390	Maintenance of Free Public Library	112,500.00	157,109.00
31-201	Contingent		2,500.00
31-370	Old American Act - Municipal:	30,000.00	250.00
31-430	Utilities-Electric		96,250.00
31-435	Street Lighting	150,000.00	
31-440	Telephone		58,750.00
31-445	Utilities-Water		56,250.00
31-446	Utilities-Natural Gas		13,750.00
31-447	Utilities-Fuel Oil		
31-460	Utilities-Gasoline		42,500.00
31-461	Technology	25,000.00	21,250.00
31-462	Postage		12,500.00
36-471	Public Employees Retirement System		156,132.00
36-472	Social Security System		155,000.00
36-473	DCRP		750.00
36-474	Cons. Police & Fireman's Pension		2,350.00
36-475	Police & Fire Retirement		569,021.00
43-120	NJDEP Fees		5,250.00
43-490	Municipal Court	88,000.00	10,800.00
43-495	Public Defender	3,000.00	
44-901	Capital Improvement		400,000.00
44-904	Purchase of Trees		3,750.00
	TOTALS	**$4,359,000.00**	**$5,460,512.00**

48-920	Bond Principal	1,068,387.00
48-930	Interest on Bonds	1,016,132.67
48-932	Note Principal	375,000.00
48-935	Note Interest	471,793.51

44-942	Lease Payments-MCIA	109,060.89
45-940	Green Acres Loan-Principal	55,807.46
45-941	Green Acres-Interest	3,869.65
45-943	Loans-Other-Principal & Interest	150,899.41
45-944	Loans-Other-Lake & Stream/Bldg Demo	41,154.95
	TOTALS	**$3,292,105.54**

A/C#	SEWER UTILITY	Salaries & Wages	Other Expenses
05-55-501-100	Salaries & Wages	$59,500.00	
05-55-501-200	Other Expenses		$1,051,750.00
05-55-510-200	PERS		2,500.00
05-55-510-200	Social Security		4,500.00
05-55-515-200	Capital Improvements		25,000.00
05-55-520-200	Bond Principal		221,613.00
05-55-520-200	Interest on Bonds		224,059.42
05-55-520-200	NJEIT Principal		586,454.09
05-55-520-200	NJEIT Interest		148,208.74
	TOTALS	**$59,500.00**	**$2,264,085.25**

RESOLUTION #21-8

AUTHORIZING MAYOR TO EXECUTE ANY AND ALL GRANTS, AGREEMENTS, DONATIONS/ENDOWMENTS ON BEHALF OF THE BOROUGH

BE IT RESOLVED by the Mayor and Council of the Borough of Carteret that the Mayor is authorized to execute any and all documents with regards to Grants, Agreements, Donations/Endowments on behalf of the Borough of Carteret.

Resolution of the Borough of Carteret, N. J.

No. 21-9

Date of Adoption January 5, 2021

APPROVING THE CARTERET BUSINESS PARTNERSHIP, INC.
2021 ANNUAL SID I BUDGET

WHEREAS, the Carteret Business Partnership, Inc. (the "CBP"), the district management corporation for the Borough of Carteret ("Borough") Special Improvement District ("SID"), has submitted its proposed SID I Budget for the 2021 Calendar Year ("SID I Budget"), a copy of which is attached hereto, for ultimate adoption by the Governing Body; and

WHEREAS, in accordance with the applicable law, the Governing Body wishes to hereby Introduce and Approve said SID I Budget as presented.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Carteret as follows:

1. That the above referenced 2021 SID I Budget is hereby Introduced and Approved by title.

2. That Appropriate Borough Officials are hereby authorized and directed to take all necessary action to have the said 2021 SID I Budget advertised in The Star Ledger in the issue of January 25, 2021 for a public hearing thereon to be held on February 4, 2021, as provided by law.

Adopted this 5th day of January, 2021
and certified as a true copy of the
original on January 6, 2021.

CARMELA POGORZELSKI
Municipal Clerk

RECORD OF COUNCIL VOTE

COUNCILMAN	YES	NO	NV	A.B.	COUNCILMAN	YES	NO	NV	A.B.
BELLINO					JOHAL				
DIAZ					KRUM				
DIMASCIO					NAPLES				

X - Indicate Vote AB - Absent NV - Not Voting XOR - Indicates Vote to Overrule Veto

Adopted at a meeting of the Municipal Council

January 5, 2021

Municipal Clerk

Carteret Business Partnership, Inc.

61 Cooke Avenue
Carteret, New Jersey 07008
732-541-3835

2021 – SID I Budget

Appropriation

Administration	$35,000.00
Business Expenses	$10,000.00
Capital Projects	$1,750,000.00
Events	$140,000.00
Facilities & Equipment	$65,000.00
Payroll	$280,000.00
Professional Services	$80,000.00
Program Grants	$110,000.00
Program Services	$105,000.00
Debt Services	$300,000.00
Total 2020 SID I Budget	**$2,875,000.00**

Revenue

Recycling Trust	$35,000.00
Clean Communities	$25,000.00
Loan Receivables	$120,000.00
Other Income	$25,000.00
Total Revenue	**$205,000.00**
Amount to be raised – SID I assessments	**$2,670,000.00**

Resolution of the Borough of Carteret, N. J.

No. 21-10

Date of Adoption January 5, 2021

APPROVING THE CARTERET BUSINESS PARTNERSHIP, INC.
2021 ANNUAL SID II BUDGET

WHEREAS, the Carteret Business Partnership, Inc. (the "CBP"), the district management corporation for the Borough of Carteret ("Borough") Special Improvement District ("SID"), has submitted its proposed SID II Budget for the 2021 Calendar Year ("SID II Budget"), a copy of which is attached hereto, for ultimate adoption by the Governing Body; and

WHEREAS, in accordance with the applicable law, the Governing Body wishes to hereby Introduce and Approve said SID II Budget as presented.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Carteret as follows:

1. That the above referenced 2021 SID II Budget is hereby Introduced and Approved by title.
2. That Appropriate Borough Officials are hereby authorized and directed to take all necessary action to have the said 2021 SID II Budget advertised in The Star Ledger in the issue of January 25, 2021 for a public hearing thereon to be held on February 4, 2021, as provided by law.

Adopted this 5th day of January, 2021
and certified as a true copy of the
original on January 6, 2021.

CARMELA POGORZELSKI
Municipal Clerk

RECORD OF COUNCIL VOTE

COUNCILMAN	YES	NO	NV	A.B.	COUNCILMAN	YES	NO	NV	A.B.
BELLINO					JOHAL				
DIAZ					KRUM				
DIMASCIO					NAPLES				

X - Indicate Vote AB - Absent NV - Not Voting XOR - Indicates Vote to Overrule Veto

Adopted at a meeting of the Municipal Council

January 5, 2021

Municipal Clerk

Carteret Business Partnership, Inc.

61 Cooke Avenue
Carteret, New Jersey 07008
732-541-3835

2021 – SID II Budget

Appropriation

Administration	$60,000.00
Capital Projects	$235,000.00
Reserve	$30,000.00
Program Grants - Safety Grants	$135,000.00
Program Services – Police Patrols	$190,000.00
Total 2020 SID I Budget	**$650,000.00**
Amount to be raised – SID I assessments	**$650,000.00**

2021 MEETING SCHEDULE

Due to the COVID-19 Pandemic and the need to Social Distance while avoiding public assembly, the following meetings of the Mayor and Council of the Borough of Carteret will be held via teleconference, at 6:00 p.m. remotely.

Call in number: 732-447-9901

Access Code: 920718

AGENDA MEETINGS 6:00 P.M.	COUNCIL MEETINGS 6:00 P.M.
	JANUARY 21
FEBRUARY 4	FEBRUARY 18
MARCH 4	MARCH 25
APRIL 8	APRIL 22
MAY 6	MAY 20
JUNE 3	JUNE 17
JULY 8	JULY 22
AUGUST 12	AUGUST 26
SEPTEMBER 16	SEPTEMBER 30
OCTOBER 14	OCTOBER 28
NOVEMBER 4	NOVEMBER 15
DECEMBER 9	DECEMBER 30

FORMAL ACTION MAY BE TAKEN